

# JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2018 YOUNG LEADERS' PROGRAM (YLP) STUDENT (BUSINESS ADMINISTRATION)

## I OUTLINE

### 1. Objectives

The Young Leaders' Program (YLP) aims to contribute to cultivate future national leaders in Asian and other countries, moreover, to contribute to establish friendly relationship among various countries and to improve policy planning activities by forming a network among national leaders thorough deepening their understanding of Japan. The YLP is one of the Japanese Government (MEXT\*) Scholarship Student programs.

\*MEXT: Ministry of Education, Culture, Sports, Science and Technology

### 2. Eligible Countries and Participants

Participants are selected from the countries listed below. They should be entrepreneurs, business managers, public officials and so on, who are expected to play active roles as future national leaders in their respective countries.

Eligible Countries:

Australia, Brunei, Cambodia, India, Indonesia, Laos, Malaysia, Mongolia, Myanmar, Philippines, P. R. China, Rep. of Korea, Singapore, Thailand, Viet Nam (15 countries)

### 3. Host University

Hitotsubashi University, Graduate School of International Corporate Strategy (Hitotsubashi ICS)

The Master of Business Administration (MBA) program at Hitotsubashi ICS is designed to prepare students for work in the business world. Courses focus on strategy, marketing, accounting/finance, etc. All classes are taught in English, and in contrast with other designated universities, YLP participants at Hitotsubashi ICS are completely integrated into the regular program; in other words, they must follow the same academic calendar and meet exactly the same academic requirements as all other students. Course grades are rendered on a strict forced curve, and students must meet overall minimum grade standards in order to graduate.

### 4. The Number of YLP Scholarships

A maximum of 15 students (including entrepreneurs, business managers, public officials and so on).

### 5. Recruitment and Selection

#### (1) Method of Recruitment

The recruitment will be conducted through recommending authorities. Please ask the Japanese Embassy for further information.

#### (2) Screening Procedure

- ① First screening by the recommending authorities
- ② Second screening by each host university
- ③ Final screening by the YLP committee established by MEXT

### 6. Curriculum (Refer to the appendix "Curriculum Guidelines".)

#### (1) Basic Concepts

The curriculum is suitable for developing national leaders in each field, seeking to take advantage of Japan's experiences of exchanges with both Western and Asian countries and establish a human network through various activities such as special lectures and internships.

#### (2) Course Duration and Qualification

Course duration is principally one year, resulting in the conferring of a Master of Business Administration (MBA).

#### (3) Language

All instruction will be conducted in English.

### 7. Commencement of the Program

September 2018

## II INFORMATION FOR APPLICANTS

MEXT will offer scholarships to foreign students who wish to study in Japanese universities as YLP students in business administration for the academic year 2018 under the MEXT Scholarship Program. The conditions are as follows:

### 1. Field of Study

Business Administration (Hitotsubashi University, Graduate School of International Corporate Strategy)

### 2. Qualifications

- (1) Nationality: Applicants must be nationals of a country participating in the YLP Program. An applicant who has Japanese nationality at the time of application is not eligible.
- (2) Age: Applicants must be, in principle, under 40 years old as of September 1, 2018 (i.e., born on or after September 2, 1978) although exceptions may be made on a case by case basis if consistent with the purposes and goals of the Scholarship Program.
- (3) Academic Background: Applicants must be college graduates who have achieved excellent results.
- (4) English Ability: a minimum TOEFL-iBT score of 100, TOEFL-PBT score of 600, TOEFL-CBT score of 250, IELTS Academic score of 7.0 or equivalent.
- (5) General aptitude for business studies: It is demonstrated by the Graduate Management Admissions Test (GMAT) score (600 or above is expected) or other indicators. Although not strictly required, the submission of the GMAT score is highly desirable. A GMAT score taken within the past five years is one of several admissions criteria that helps the admissions committee determine the business aptitude of the applicant. Candidates who don't submit a GMAT score must take verbal and quantitative examinations on the interview day.
- (6) Professional Experience: At least 3 years of full-time work experience.
- (7) Health: Applicants must be judged that you are medically adequate to pursue study in Japan by an examining physician on a prescribed certificate of health.
- (8) Date of Departure: The departure date, specified by the accepting university, will be two weeks or so before or after the first day of the course conducted by the accepting university.
- (9) Visa Requirement: In principle, selected applicants must acquire "Student" (留学) visas before entering Japan. The visas should be issued at the Japanese legation, located in the country of applicants' nationality. Applicants who change their resident status to any status other than "Student" (留学) after their arrival in Japan will immediately lose their status as a Japanese government scholarship student.
- (10) Applicants who meet any or all of the following conditions are not eligible. If identified after acceptance of the scholarship grantees, the applicants will be required to withdraw from the scholarship:
  - ① If an applicant is a service member or a civilian employee registered on the active military list at the time of his/her arrival in Japan;
  - ② Those who cannot arrive in Japan during the period designated by accepting university;
  - ③ If an applicant is, in principle, currently enrolled in a Japanese university or other type of school with the resident status of "Student" (留学) or will be enrolled in a Japanese university, etc. as another source or self-financed international student between the time of application for this scholarship in his/her country and the time the scholarship period is due to begin;
  - ④ Those who are planning to receive scholarship money from an organization other than MEXT (including a government organization of the applicant's country) on top of the scholarship money provided by MEXT after the arrival in Japan;
  - ⑤ Holders of dual nationality at the time of application who cannot verify that they will give up Japanese nationality by the time of the arrival in Japan; or
  - ⑥ Those wishing to engage in fieldwork or an internship in a country other than Japan after submission of Application.

### 3. Term of Scholarship

One year from September 2018 to August 2019.

### 4. Scholarship Benefits

- (1) Allowance: Each grantee will be provided monthly with 242,000 yen during the term of the scholarship. However, the amount of allowance will be subject to change depending upon the annual budget of the Japanese government for each fiscal year. The scholarship will not be paid to a grantee who takes a leave of absence or is long absent from the assigned university.

The scholarship will be cancelled for a grantee in the following cases. Furthermore, if scholarship payments were made during the period the following cases applied, the grantees may be ordered to return scholarship

payments received during that period:

- ① If any of his/her application documents is found to be falsely stated;
- ② If he/she is in breach of his/her pledge made to the Minister of MEXT;
- ③ If the recipient violates any Japanese laws and is sentenced to imprisonment with or without work for life or for a period of exceeding 1 year;
- ④ If the recipient is expelled from his/her university or receives other punishment, or is removed from enrollment; (The scholarship payment may be stopped during the period up until punishment is decided by the university, etc.)
- ⑤ If it becomes definitive that the grantee will not be able to graduate (or complete his/her course) within the standard course term because of his/her poor academic achievement, suspension or absent from the university;
- ⑥ If his/her resident status of “Student” (留学) as provided for in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act changes to any other status;
- ⑦ If he/she is provided with another scholarship (except for a scholarship designated for research expenses); or
- ⑧ The request from the government and/or other state institutions of applicant's home country.

(2) Traveling Costs

- ① Transportation to Japan: Each grantee will be supplied in general, according to his/her itinerary and route as designated by MEXT, with an economy-class airplane ticket from the international airport nearest to his/her home address (in principle, the country of nationality) to Narita International Airport (or any other international airport that assigned university usually uses). Expenses such as domestic transportation from his/her home address to the international airport, airport tax, airport usage fees, special taxes on travel, or inland transportation within Japan will NOT be supplied. The present address in the country of the grantee's nationality stated in the application form is in principle regarded as the recipient's “home address”. If, however, the address stated in the application form will be changed at the time of leaving from his/her country, the changed address will be regarded as the “home address”.
- ② Transportation from Japan: The grantee who returns to his/her home country within the fixed period after the expiration of his/her scholarship will be supplied, in general, upon application, with an economy-class airplane ticket for the travel from Narita International Airport (or any other international airport that the assigned university uses as a normal route) to the international airport nearest to his/her home address (in principle, the country of nationality).

\* Insurance premiums for travel to/from Japan shall be borne by the grantee.

(3) School Fees: Fees for matriculation and tuition will be paid by the Japanese government.

(4) Accommodations: If YLP students so desire, they may reside in single occupancy accommodations arranged or provided by Hitotsubashi University for a reasonable fee.

5. Selection

- (1) Based on recommendations from authorities, the participating university will select initial candidates from among applicants by means of an interview and a review of the submitted documents. If it is impossible to hold an interview in the applicant's home country, an interview will be conducted by telephone.
- (2) Those who have been selected initially by the participating universities will be put forward to the YLP committee established by MEXT for the final selection.

6. Education at University

All lectures and practical training at universities will be conducted in English.

7. Application Procedure

Applicants must submit the following documents to their recommending authorities by the designated date. (The submitted documents will not be returned.)

- (1) ① Application for Admission (prescribed form) -----1 Original and 4 Photocopies (except photographs)
- (2) Photographs (6 x 4 cm, taken within the past 6 months, should be affixed on each of the 5 application forms)-  
-----5 Originals
- (3) ② Official Transcript or a certified true copy of an Academic Record from both undergraduate and postgraduate studies at the university the applicant attended -----1 Original and 4 Photocopies
- (4) ③ Recommendation Letter from the Recommending authority-----1 Original and 4 Photocopies
- (5) ④ Two recommendation Letters from the Employer or from the supervising Professor of the university the applicant attended (prescribed form) ----- 1 Original (each) and 4 Photocopies (each)
- (6) ⑤ Certificate of Health (to be issued by the medical institution designated by the Japanese Embassy)

- 1 Original and 4 Photocopies
- (7) ⑥Certificate of Graduation or a certified true copy of an Official Diploma from both undergraduate and postgraduate studies at the university the applicant attended -----1 Original and 4 Photocopies
- (8) ⑦An Essay explaining the applicant's aspirations and future plans after the completion of the YLP -----1 Original and 4 Photocopies
- (9) ⑧Photocopy of the Passport, A Copy of the applicant's Family Register, or Certificate of the Citizenship (any of these) -----5 Photocopies
- (10) ⑨English Proficiency Certificate (TOEFL or other equivalent test score. No submission is needed for applicants from Australia, and applicants who have graduated from a four-year university where the language of instruction is English) ----- 5 Photocopies
- (11) ⑩Answer to the Essay Questions-----1 Original and 4 Photocopies
- (12) ⑪GMAT score-----5 Photocopies  
 GMAT score taken within the past five years is highly desirable although not strictly required. If the applicant has not taken the GMAT, we encourage the applicant to take the test no later than October 31, 2017.

(13) Others

1. Use A4 paper as the standard for all submitted documents, which in principle should be typed. Handwritten documents should be written clearly.
2. These documents should all be written in English. If written in another language, attach an English version translated by a public institution. Caution is necessary as many applications are not written in English and do not come with an English translation, particularly recommendation letters and diplomas.
3. Recommendation letters written by a workplace supervisor or an academic advisor from one's university should be written separately by two of them and must use the stipulated format. At least one and preferably two should be written by your direct boss at work.
4. Reason for application and future plans will be important factors in selection, so submit a short essay of two or three pages explaining as much as possible what you expect from this program and what kind of job you seek in the short- and long-terms.
5. If you submit test English proficiency scores from TOEFL or IELTS, please submit scores obtained roughly within the past two years. If you submit other certifications, please submit documents illustrating how to convert the score to TOEFL or IELTS.
6. If you have a book or dissertation, submit a separate overview.
7. Your application may be rejected if the above application is either incomplete or inaccurate, or if some documents are missing.
8. Write the numbers ① through ⑪ in line with the item number for the items above on each document in the upper right corner.

8. Notes

- (1) Each recipient is advised to learn some basic Japanese language and to acquire basic information on Japanese climate, geography, customs, university education, and social conditions in Japan, as well as about the differences between the Japanese legal system and that of his/her home country before departing for Japan.
- (2) The recipient should bring approximately US \$2,000 or the equivalent to cover immediate needs after arrival in Japan since the scholarship will be paid a while later.
- (3) Recipient must enroll in National Health Insurance (NHI) upon arrival in Japan.
- (4) Information regarding the MEXT Scholarship recipient (name, gender, date of birth, nationality, accepting university/graduate school/undergraduate school, field of specialty, period of enrolment, career path after completion of scholarship, contact information [address, telephone number, e-mail address]) may be shared with other relevant government organizations for the purpose of utilization for overseas students programs implemented by the Japanese Government (support during period of study in Japan, follow-up survey, improvement of the overseas student system).

Information in regards to the recipient other than date of birth and contact information may be made public in materials produced by the Japanese Government as publicity information for promoting the acceptance of overseas students in order to introduce the activities of past recipients in countries around the world after their study in Japan.

These matters are included in the Pledge stipulating rules and regulations which MEXT Scholarship recipients must comply with and submit when they have been granted the Scholarship. Excluding exceptional circumstances, only those concurring with these conditions will be accepted as MEXT Scholarship recipients and will be granted the Scholarship.

- (5) More detailed information on the YLP scholarship program is available at the Japanese diplomatic mission in your country.

## YOUNG LEADER'S PROGRAM IN BUSINESS ADMINISTRATION CURRICULUM GUIDLINES

### I Basic Concepts

1. The YLP in Business Administration is built around the vision to seek the "Best of the Two Worlds" in management methods, one that was developed in Japan and the other developed in Europe and the United States. Its objectives include learning about "Knowledge Management" and "Operations Research" led by Japan, and also "Entrepreneurship" and "Corporate Finance," fields in which the West is the current leader. The ultimate aim is to construct a globalized universal management model.
2. The YLP will be a forum where future business leaders of Asia can interact with students from Japan, Europe, and the United States. The learning method will incorporate case studies, exercises, simulations, and experiments which are popular in the West, as well as small-group seminars with professors, which are Japanese strong points. In addition, the students will go out into the real business world by visiting companies, utilizing the latest technologies, participating as business professionals, and other such types of action learning.
3. A one-year MBA program has been established, that follows global standards with graduation requirements similar to the two-year MBA program. YLP students in Business Administration fall under the one-year MBA program and are required to take a minimum of 54 credits in order to meet graduation requirements.

### II Participants

It is necessary for the participants to have at least 3 years of work experience. This work experience can be in a wide range of fields, but has to be full-time. The classes will all be in English, so it is necessary to have a good command of the language. Selection will be based on an overall evaluation of a candidate's work experience, academic aptitude (as measured, for example, by the GMAT or other aptitude test). English ability, quality of the essays, recommendations from superiors, and an interview.

### III Courses (As of 1 April, 2017)

1. Required Courses (38credits)
  - Strategy
  - Developing Leaders and Teams I
  - Developing Leaders and Teams II
  - Knowledge Management
  - Marketing
  - Corporate Finance I
  - Corporate Finance II
  - Quantitative Business Analysis
  - Accounting I
  - Operations Management
  - Accounting II
  - Business, Government, and International Economy
  - Japanese Business and Economy
  - Business Ethics
  - Global Citizenship
  - Global Network Project
  - Digital Disruption
  - Presentation Skills
  - Strategy Simulation Week
  - Seminar I
2. Elective Courses (minimum 16 credits)
  - Marketing Research & Analysis
  - Corporate Governance
  - Dynamic Competitive Strategy
  - Topics in Innovation I
  - Microeconomics for Managers

- Strategy in Emerging Markets
- Customer Behavior
- Brand Strategy and Design
- Topics in Technology I
- Topics in International Business and Economy I
- Equity Investments
- Service Management
- Competitiveness and Clusters
- Topics in Technology II
- Topics in International Business and Economy II
- Topics in Operation I
- Independent Research
- Topics in Finance I
- Topics in Finance II
- Entrepreneurial Finance
- Company and Equity Analysis
- Control
- Applied Corporate Finance
- Entrepreneurial Management
- Topics in Business Ethics I
- Topics in Business Ethics II
- Human Resource Management
- Topics in Innovation II
- Topics in Finance III
- Topics in Marketing I
- Topics in Marketing II
- Topics in Organizational Behavior I
- Topics in Organizational Behavior II
- Topics in Strategy I
- Topics in Strategy II
- Topics in Knowledge Management I
- Topics in Knowledge Management II
- International Business
- Capital Markets
- Management of Energy Business
- Corporate Entrepreneurship
- Applied Operations Management
- Knowledge Generation
- Negotiation
- Design Thinking
- Japanese Culture
- Global Network Week
- Doing Business in Asia
- Topics on Japan I
- Topics on Japan II
- Intensive Writing
- Japanese Language, Basic 1
- Japanese Language, Basic 2
- Japanese Language, Basic 3
- Japanese Language, Basic 4
- Japanese Language, Intermediate 1
- Japanese Language, Intermediate 2
- Japanese Language, Intermediate 3
- Japanese Language, Intermediate 4
- Japanese Language, Advanced 1
- Japanese Language, Advanced 2

- Japanese Language, Advanced 3
- Japanese Language, Advanced 4
- Chinese Language 1
- Chinese Language 2
- Korean Language 1
- Korean Language 2

#### **IV Further information**

To obtain information about Hitotsubashi University's Graduate School of International Corporate Strategy, please access the Web site at [www.ics.hit-u.ac.jp/](http://www.ics.hit-u.ac.jp/)

All inquiries must be submitted via fax (+81-3-4212-3006) or e-mail ([ics-info@ics.hit-u.ac.jp](mailto:ics-info@ics.hit-u.ac.jp)).

